



**NEW MEXICO BOARD OF VETERINARY MEDICINE'S
ANIMAL SHELTERING COMMITTEE
REGULAR MEETING**

VIA ZOOM video conferencing

APPROVED MINUTES

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February 26, 2025

Call to Order: The regular meeting of the Shelter Committee called to order at 4:02 pm.

Roll Call:

- Dr. Tom Parker
- Jackie Roach
- LaVaughn Hart
- Stacie Voss

Members of the public included Judy Wolf.

Jackie Roach made a motion to accept the agenda, Dr. Parker seconded.

A roll call vote was taken, and the motion passed unanimously.

Next a discussion ensued about the history of the shelter committee and S/N funding and SB57. The committee was advised that we work under the open meetings act, that our records were subject to IPRA requests, and that 3 members constituted a quorum. Committee was also advised that the Vet Board had ultimate oversight and final say on our recommendations for funding.

Dr. Nicole Vigil joined the meeting at 4:25

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25 Next there was a discussion on Committee officer positions which include Chair,
26 Vice Chair, and Secretary.

27 Dr. Vigil nominated Stacie Voss for Chair, and the motion was seconded by Dr.
28 Parker- roll call vote, all voted in favor.

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30 LaVaughn Hart volunteered to be Vice Chair. A nomination was made by Dr. Vigil
31 and was seconded by Jackie Roach- roll call vote, all voted in favor.

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33 LaVaughn nominated Jackie Roach for secretary, Dr. Vigil seconded. Vote was 4-
34 1 in favor of Jackie Roach as secretary, with Jackie being the single vote opposed.

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36 **Officers are as follows:**

37 Stacie Voss- Chair

38 LaVaughn Hart- Vice Chair

39 Jackie Roach- Secretary.

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41 **Discussion around timeline:**

42 The goal is to have the guidelines and application discussed and a final draft to the
43 Board for approval at their 4/23 meeting.

44 The committee will decide on how long the application period should be open at
45 their next meeting.

46 The committee will need information from the Board as to how much money they
47 will allocate for distribution.

48 **General timeline:**

49 After 4/23 Board Meeting --> Open application process (30-60 days) --> 2-3
50 months with 3-4 meetings to score and rank the applications to finalize the
51 recommendations --> Potential special meeting of the Board to review
52 recommendations in September/October 2025, money to be distributed in
53 October/November 2025.

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55 To be discussed in further meetings: Organization vs Individual funding, full or
56 partial funding, scoresheets and application rankings

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58 Goals for next meeting:

59 Review and revise guidelines and application will need contingency plans
60 depending on the amount of funds available.

61 Decide on application period length.

62 A potential communication plan in collaboration with partners such as APNM.

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64 **There being no further business before the Board, Stacie Voss adjourned the**
65 **meeting at approximately 5:02pm.**