



**NEW MEXICO BOARD OF VETERINARY MEDICINE
REGULAR MEETING**

**IN PERSON AT RLD
5500 SAN ANTONIO DR. NE, ALBQ, NM 87109**

MINUTES

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August 28, 2024

Call to Order: The Regular Meeting of the New Mexico Board of Veterinary Medicine (Board) was called to order by Dr. Lawrence Young, the Board Chair, at approximately 1:05 p.m. The Board’s Executive Assistant Debbie Schenk conducted a roll call.

Roll Call:

Members Present:

- Dr. Lawrence D. Young, Board Chair
- Dr. Emily Walker
- Dr. Amanda Favis
- Dr. Ralph Zimmerman (absent)
- Ms. Jennifer Rabinowitz
- Ms. Elizabeth Wolf

Agency Representatives: Debbie Schenk, Executive Assistant to Board

Legal Counsel: Leslie Padilla, NM Department of Justice

Approval of Proposed Agenda

Dr. Walker approved the agenda and Dr. Favis seconded the motion.

Roll Call to Approve:

- Dr. Lawrence D. Young, Board Chair
- Dr. Emily Walker
- Dr. Amanda Favis

28 Dr. Ralph Zimmerman (absent)
29 Ms. Jennifer Rabinowitz
30 Ms. Elizabeth Wolf
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32 The Chair, Dr. Young, moved that the Board move into closed session to discuss item 8, 9 and
33 10 on the agenda, pursuant to the open meetings act, limited personnel matters.

34 The motion to enter into closed session has been made by the Chair, Dr. Young, and Dr. Walker
35 seconded.

36 The motion passes unanimously. Let the record show that the Board entered closed session at
37 approximately 1:08 pm.

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39 **Roll Call to Approve:**

40 Dr. Lawrence D. Young, Board Chair
41 Dr. Emily Walker
42 Dr. Amanda Favis
43 Dr. Ralph Zimmerman (absent)
44 Ms. Jennifer Rabinowitz
45 Ms. Elizabeth Wolf
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47 Chair, Dr. Young said the Board is back in open session at 1:59 pm. Let the record show that
48 the matters discussed in closed session were limited to only those specified in a motion for
49 closure and no votes, or official or official action were taken during the closed session.

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51 Complaint 23-15, Dr. Walker motioned a non-reportable violation, of the rules 16.25.9.21.A.C.,
52 and four (4) hours of CE in medical record keeping. Dr. Favis seconded the motion.

53 **Roll Call to Approve:**

54 Dr. Lawrence D. Young, Board Chair
55 Dr. Emily Walker
56 Dr. Amanda Favis
57 Dr. Ralph Zimmerman (absent)
58 Ms. Jennifer Rabinowitz
59 Ms. Elizabeth Wolf
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61 Chair, Dr. Young asked for discussion and action by the Board for complaint 22-08 and 22-37.

62 Dr. Favis motioned to dismiss both cases as they are time barred and reached the statute of
63 limitations. Dr. Walker seconded the motion.

64 **Roll Call to Approve:**

65 Dr. Lawrence D. Young, Board Chair
66 Dr. Emily Walker

67 Dr. Amanda Favis
68 Dr. Ralph Zimmerman (absent)
69 Ms. Jennifer Rabinowitz
70 Ms. Elizabeth Wolf

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73 **Approval of June 26, 2024 and Emergency July 31, 2024 Board Meeting Minutes**

74 Chair, Dr. Young asked if there were any comments regarding the June 26, 2024 or July 31,
75 2024 Board Meeting Minutes. Dr. Walker made a motion to approve the minutes and Member
76 Rabinowitz seconded. A roll call vote was taken, and the motion passed unanimously.

77 **OLD BUSINESS**

78 Discussion took place regarding the upcoming Rules Hearing on September 11, 2024.

79 It was agreed that each person would get a maximum of 3 minutes to talk at the rules hearing.
80 Member Wolf agreed to be the hearing officer.

81 Counsel Ms. Padilla said there is not a standard agenda for a rules hearing.

82 There will be a board meeting after the rules hearing to deliberate and adopt. Dr. Walker asked
83 if we had to offer zoom meetings if we were having our meetings in person, and Counsel Ms.
84 Padilla said you are not required to offer zoom meetings.

85 Member Wolf asked how we will manage the comments on zoom. Counsel, Ms. Padilla said
86 they will be able to speak, and the court reporter will record the entire session.

87 Dr. Walker mentioned that for the future meetings, our IT situation needs to be better as it was
88 difficult to hear anyone speaking through zoom on the laptop. Mark Humble from IT will make
89 sure that the IT equipment is adjusted for subsequent meetings.

90 **NEW CLIENT DATA/WEBSITE SUPPLIER**

91 Discussion took place regarding choosing the supplier for NM Board of Veterinary Medicines
92 website and client data system. It was agreed that Inlumon would be the new supplier.

93 Member Rabinowitz stated that the Governor's office is not behind the spay/neuter fund. Dr.
94 Walker mentioned that if we were to ask for money from the Legislature, it will be for our
95 licensing system and have very little to do with the spay/neuter program. It is imperative that we
96 have a new system to keep the Board of Veterinary Medicine office running smoothly. Dr.
97 Walker said it would be worthwhile to approach Senator Wirth again as we must get our
98 licensing system functioning again.

99 Dr. Walker made a motion to approve moving forward with using Inlumon as our new client data
100 and website platform supplier, Member Rabinowitz seconded. A roll call vote was taken, and
101 the motion passed unanimously.

102 **NEW BUSINESS**

103 **EMERGENCY SERVICES RULE**

104 Chair Dr. Young discussed emergency service rule 16.25.9.9 D. He would like to amend the
105 language of this rule.

106 Dr. Walker suggested the wording be amended to, “All veterinarians shall provide information
107 regarding the availability of emergency services and make it easily available to the public.” She
108 also said that we can’t mandate that emergency services will be available within a one (1) hour
109 drive. Stacie Voss feels that this will put more pressure on the shelters because right now they
110 are called from Animal Control at midnight to put down a severely hurt animal. Dr. Walker said
111 she feels for Stacie’s situation, but Veterinarian’s cannot be forced to offer emergency services.

112 **REGISTERED VETERINARIAN TECHNICIAN EXAM**

113 Discussion on revising the Registered Vet Tech’s exam. Dr. Walker said that we will need to
114 find someone to take on the task of revising the exam so we should table this and put it on the
115 January agenda. Chair, Dr. Young mentioned that we should form a committee for this task,
116 which will be completed at a later date.

117

118 **PUBLIC COMMENT**

119 Discussion on public comment and how long each person shall have to speak. Dr. Walker said
120 that 3 minutes should be the maximum and we should allow a total of 15 minutes of public
121 comment. The comment shall be on the agenda’s going forward.

122 Dr. Favis made a motion to approve the time limit/s for public comment at our public Board
123 Meetings, member Rabinowitz seconded. A roll call vote was taken, and the motion passed
124 unanimously.

125 **VET TECH QUALIFICATIONS/LICENSING**

126 Discussion about the Vet Tech qualifications and obtaining a NM license. Dr. Walker felt that
127 the rule was very clear, in that if someone is licensed in another state, even not having a diploma
128 from an AVMA accredited school nor not sitting for the VTNE, we can still license them. They
129 would still have to send in the application, fee and other required documents, and take our exam
130 to be licensed.

131 **SPAY/NEUTER ADMINISTRATOR JOB DUTIES**

132 Member Rabinowitz suggested a two (2) person committee to scope out duties for a possible
133 administrator for the s/n program. She has Maryland’s job description. Member Walker
134 suggested the same committee looks at the hiring of the Inspector. The committee will consist of
135 Dr. Favis, member, Elizabeth Walker and member, Jennifer Rabinowitz. This committee will be
136 considered a General Hiring Committee.

137

138 **ANIMAL CARE AND FACILITY FUND**

139 Member Rabinowitz said she sent email to Mark Melhoff at DFA to find out what the process is
140 and had not heard from him. Debbie Schenk stated that Andrew Miner at DFA said we could
141 take \$50,000 out of the ACFF and move it to NMBVM's budget.

142 **CONTINUING EDUCATION APPROVAL REQUESTS**

143 All CE requests were approved. Dr. Favis made a motion to approve the CE requests, member
144 Wolf seconded. A roll call vote was taken, and the motion passed unanimously.

145 **CONTINUING EDUCATION EXTENSION**

146 CE extension was approved.

147 **LICENSE FEE INCREASE**

148 Chair, Dr. Young stated that this increase will be a rule change and will require a rules hearing.
149 Dr. Walker wants to make sure that we increase the fees sufficiently to pay for the cost of
150 running the Board office, as the increase discussed is 25% across the board. Debbie Schenk said
151 that she only increased the shelters renewal and new application fee by 20%. Ms. Stacie Voss
152 commented that the fee for a EUT was \$50 for 3 years when they were with RLD, and when
153 NMBVM took over, it went to \$100 a year. She asked if we would consider waiving the
154 increase for the EUT's. Dr. Walker said we could look at possibly reducing or eliminating the
155 fee increase for some categories. Dr. Walker made a motion with moving forward with the
156 process of implementing a fee increase, Dr. Favis seconded. A roll call vote was taken, and the
157 motion passed unanimously.

158 **ANNOUNCEMENTS**

159 Chair, Dr. Young asked the Board if they would approve moving the October 9, 2024 Board
160 meeting to October 16, 2024. They all agreed. Dr. Favis may join via zoom.

161 Chair, Dr. Young stated that we will choose the dates for 2025 at the October Board meeting.

162 Member Wolf asked where we were on the Executive Director position. Chair, Dr. Young said
163 he would ask our Counsel, Ms. Padilla.

164 **There being no further business before the Board, Dr. Young adjourned the meeting at**
165 **approximately 3:23 p.m.**